



BOARD OF TRUSTEES MINUTES 03/22/2011

In attendance: Robyn Campbell, Erin Cooper, Robin Hough, Scott Richard Nelson, Liz Smith, Shawn Turner, Debbie Peterson, Carrie Morgan, Missy Whiteurs

Meeting commenced at 7:05 pm.

Past Minutes

- 3/8/11 minutes approved with changes. Robin moved; Shawn seconded. Unanimous vote.

Purchasing.

- Three flip cameras were purchased with Land Trust monies. The teachers love them – a student's performance can be filmed and then played back so that the student can be shown what he/she is doing. It's a great instructional tool.
- Future purchase with Land Trust monies: light board. This will be used for the Stage Tech classes as well as the Black Box.
- Shawn still needs the needs/wants/wishes lists from department heads. Carrie is forwarding Bethany's response as Shawn did not receive it.
- Purchasing approved as stated: Liz moved; Robin seconded. Unanimous vote.

Budget.

- Our 2011 Federal IDEA funds have been allocated along with our 2010 Title II Teacher Quality funds. Legislature approved Charter admin Funding at \$100/per student. However, with the reallocation of funds from various areas, overall student funding is down approximately \$40/student.
- Legislature approved teacher supplies.
- There will be a dedicated resource room (not just a closet to store dedicated equipment) at the new space. Exploring the option of bringing in a special ed teacher 10 hours per week. Emily will still be doing compliance file work. Debbie will rework the budget and present it to the board.

Administration Report.

- Charter renewal is coming up with the Salt Lake School District. The budget is completed. Missy will be sending out the charter to the board members who need to respond to how goals have been met. This is due back to Missy by April 1. The charter renewal submission will be reviewed and approved at the next board meeting.

- Master scheduling for the coming year is being done at the district level. It's been helpful not to have to wait for Highland because SPA will be in it's new space.
- Discussion on space use and how that works with scheduling.
- It was pointed out that the sprung floor and marley flooring should be used as a marketing point to dancers.
- Missy has contacted the ACT regarding question of how many students took the ACT last year. They have not yet responded. Beth believes that 7 is the correct number as most students are now taking the test their junior year.
- 501(c)(3) application is moving forward. Debbie will discuss budget questions as it relates to the budget page in the submission packet. This should be filed by the next board meeting.
- Shawn to look for fee form and let Missy know what number it is.

Faculty.

- At department head urging, the school was entered in "Best of State."
- Glendale and Our Lady of Lourdes were visited for recruiting. Carrie has found the best way for recruiting is to take a small group who performs and then has question/answer time, especially with SPA students responding to questions and telling in their own words about their SPA experience. If she goes and talks, it's just one more person talking at the students and they zone out.
- Salt Lake Arts Academy requested a guitar ensemble for their upcoming annual fund raiser. This came about by a parent talking about the school and a SLAA representative coming to the "SPA Has Talent" night. Stan will be paid for his time. It was decided SPA would decline payment for the performance as a sign of good-will/relationship building/marketing efforts.
- McGillis has requested student assistance for a Shakespeare unit. A student will be responding. This is a good resume builder and opportunity for SPA students.
- McGillis has requested student assistance for a Musical Theatre unit. A student will be asked to respond.
- There was a brief discussion regarding the outcome of Bill 235. It is unclear if this takes effect immediately or starts at the next school year. Missy and Shawn are looking into this.
- Still trying to obtain a location for next year's musical. The two junior highs are currently in their musical production so will not be able to respond for a few weeks. Once a location is secured, then a musical may be chosen as space and technical capabilities are critical components when choosing a play.

- Caucasian Chalk Circle coming up.
- The Musical Theatre class is filling up for next year. There are already 19 students signed up.

Committee Report.

Welcome to Erin Cooper, the PTO President. We are excited to have her on the board.

PTO.

- **Teacher Appreciation** will be May 2. There will be lunch and a gift in the office at 10:50 am. We are hoping all teachers who are not teaching that day will come in for the lunch.
- **Graduation.**
 - Debbie will email last year's budget to Robyn. All performances will be auditioned so as to cut down on time. No teachers are speaking this year. There will be a key note speaker. There are 5 out of 36 seniors who may not graduate. The University of Utah is now requiring a copy of seniors' last semester of high school.
- **Registration.** A membership drive and recruiting will be done during registration days. The PTO will also organize and coordinate help for registration. Debbie / Carrie will analyze the process and see how things can be broken into smaller pieces in order to make a smoother registration process and cut down on student/parent time.
- **Open House** will be in August. The day needs to be confirmed with the PTO. This be open to the neighborhood, using tiles, etc. as fundraiser.
- **Gala.** This will be in late September or early October. More to come later. It will not be a huge effort as this is SPA's first one.
- **PTO Board.** The PTO will have a working board in place soon. Originally, it was thought it would be in place next school year but it needs to be functioning now so that registration, the open house and the gala can be appropriately planned.
- **PTO Meeting Report.** It went well. It was a smaller, but focused group. Chris Ble from the Utah Charter Association came and gave a Legislative Update. It was well received. After the official meeting ended, many parents stayed and discussed things that needed to happen in their specific areas. Erin was impressed by this initiative.

Fall Enrollment. More to come after Debbie and Carrie discuss procedures.

Lease. Shawn will follow up to see if the SL School District has received the lease and inquire as to the status.

- A discussion was had about the meaning of broom clean and what that entails. This provided clarification of what SPA will still need to do versus what the District will do before SPA moves in.

Grant Writing. Robin was asked to contact Jen Parsons-Soran about presenting a proposal and quick presentation at the next board meeting. Liz requested that someone else oversee this as there is a possibility of conflict as both grant writers are personal friends.

Utah Association of Public Charter Schools. It was noted that a dedicated representative from the board is needed. Missy is not always able to make all the meetings because of administration commitments and SPA needs to have a bigger presence. Robin will be the representatives. Monthly meetings are held the second Monday of each month from 9-11 am at the Justice Center.

Meeting closed at 8:46 pm

Next Meeting: April 12, 2011